

## **Counsel – Community Associations**

**Locations:** Cherry Hill, New Jersey | Red Bank, New Jersey | Princeton, New Jersey

**Work Arrangement:** Hybrid

**Level:** Counsel

**Experience:** 7+ years

**Salary:** \$160,000 – \$190,000 per year

**Bonus:** Eligible to participate in the Firm's discretionary bonus program, subject to applicable program terms and individual and/or Firm performance.

### **Position Overview**

Hill Wallack LLP is seeking an experienced attorney to join its Community Associations practice. The position may be based in the Firm's **Cherry Hill, Red Bank, or Princeton, New Jersey office**.

The ideal candidate will have 7+ years of experience and strong transactional and advisory experience representing homeowners associations and other community associations.

The attorney will advise association managers, boards, and homeowners on a wide range of legal and operational matters. Strong client-service and communication skills are essential, as the position requires regular interaction with association boards, managers, homeowners, and other stakeholders.

Litigation experience is helpful but not required.

### **Essential Responsibilities**

- Represent and advise homeowners associations and other community associations on transactional, governance, and day-to-day legal matters.
- Advise association managers and boards regarding legal issues, governance matters, and association operations.
- Counsel homeowners regarding association-related rights, obligations, and disputes.
- Draft and review contracts and other agreements on behalf of community associations.
- Draft, review, and interpret governing documents, including declarations, bylaws, rules, and regulations.
- Assist associations with compliance with governing documents and applicable laws and regulations.

- Mediate and assist in resolving disputes between associations, homeowners, and other stakeholders.
- Provide practical, responsive legal advice tailored to the needs of association clients.
- Communicate regularly with clients and develop strong, professional relationships with boards, managers, and homeowners.
- Manage assigned matters independently while collaborating with partners, associates, paralegals, and other Firm personnel.

### **Required Qualifications**

- J.D. from an accredited law school.
- Active admission to practice law in New Jersey and in good standing.
- 7+ years of legal experience.
- Experience representing homeowners associations, condominium associations, or other community associations.
- Strong transactional, contract drafting, and advisory skills.
- Excellent written and verbal communication and client-service skills.
- Ability to exercise sound legal and business judgment.
- Strong organizational skills and ability to independently manage multiple matters and competing deadlines.
- Ability to work effectively with association boards, managers, homeowners, and other stakeholders.

### **Preferred Qualifications**

- Experience drafting and reviewing community association governing documents.
- Experience advising association boards and community association managers.
- Experience handling disputes involving homeowners associations or condominium associations.
- Litigation experience is a plus.
- Admission to the Pennsylvania Bar is a plus.

**Benefits**

Comprehensive benefits package, including health, dental and vision insurance, 401(k), paid time off, life insurance, flexible spending account, and other employee benefits. Benefits are subject to applicable plan terms, eligibility requirements, and Firm policies.

**Hill Wallack LLP is an Equal Opportunity Employer.**