

Associate Attorney – Insurance Defense Litigation

Location: Princeton, New Jersey

Work Arrangement: Hybrid

Level: Associate

Salary: \$110,000 – \$120,000 per year

Bonus: Eligible to participate in the Firm's discretionary bonus program, subject to applicable program terms and individual and/or Firm performance.

Position Overview

Hill Wallack LLP is seeking an organized and detail-oriented Associate Attorney with at least 3 years of experience in insurance defense civil litigation in New Jersey and federal district courts. The attorney will handle matters involving personal injury, Title 59, bullying, sexual assault, and civil rights.

This position is well suited for an attorney who is comfortable working independently, has an impeccable work ethic, and enjoys working in a hybrid and collaborative environment.

Essential Responsibilities

- Manage insurance defense matters from inception through resolution.
- Handle all aspects of written discovery, including drafting and responding to discovery requests.
- Take and defend depositions of parties, witnesses, and other involved individuals.
- Draft and argue motions and other litigation-related documents.
- Appear at arbitrations, mediations, hearings, conferences, and other court proceedings.
- Conduct legal research and prepare legal memoranda, case evaluations, and litigation strategies.
- Communicate effectively with clients, insurance carriers, opposing counsel, and the courts.
- Manage assigned matters and competing deadlines with accuracy and attention to detail.
- Collaborate with partners, associates, paralegals, and other Firm personnel.
- Assist with trial preparation and, where appropriate, trial proceedings.

Required Qualifications

- J.D. from an accredited law school.
- Admission to practice law in New Jersey and in good standing.
- 3+ years of insurance defense civil litigation experience.
- Experience practicing in New Jersey state courts and federal district courts.
- Experience handling written discovery, depositions, motion practice, arbitrations, mediations, and court appearances.
- Strong legal research, writing, analytical, and advocacy skills.
- Excellent organizational skills and attention to detail.
- Ability to work independently and manage multiple matters and competing deadlines.
- Strong client service and communication skills.
- Demonstrated commitment to a high standard of professional work.

Preferred Qualifications

- Experience with personal injury, Title 59, bullying, sexual assault, or civil rights matters.
- Experience trying civil cases.
- Experience before the New Jersey Office of Administrative Law (OAL).

Benefits

Comprehensive benefits package, including health, dental and vision insurance, 401(k), paid time off, life insurance, flexible spending account, and other employee benefits. Benefits are subject to applicable plan terms, eligibility requirements, and Firm policies.

Hill Wallack LLP is an Equal Opportunity Employer.